Question Wheel Checklist

The question wheel activity goes well as part of a tabling event, with the button maker.

Before:
- Check question wheel availability with ECO2school staff
- Work with the teacher advisor and administrative staff for event approval
- Advertise your event with banners, posters, and announcements
- Have a small prize or incentive for people who answer a question correctly

During:
- Allow 15 minutes of set-up time
- Make sure you have the wheel set up and ready to go
- Set up the rest of your table with information signs and a sign-up sheet
- Familiarize yourself with the questions (or create your own ahead of time)

*Note: Questions are color coded to align with the color segments on the wheel.

After:
- Clean up the table
- Pack up the wheel, question sheet, and any leftover incentives
- Make sure the wing nut is screwed onto the bolt
- Return materials to ECO2school

Materials Checklist
- Table
- Banner
- Club or event information
- Sign-up sheet and pens
- Camera
- Wheel
- Questions sheet
- Prizes

Wheel Set-Up Instructions:
Usually the wheel is in two separate pieces for easy transportation, the tri-stand and the wheel. It is helpful (but not necessary) to have a second person on hand when setting up.
1. Set up the tri-stand.
2. Unscrew the wing nut from the bolt on the back of the wheel.
3. Slide the bolt onto the tri-stand.
4. Attach the wing nut. Don't forget to return the wing nut to the bolt when you take it down.
5. Give the wheel a spin. It should move smoothly.